



Annual General Meeting

17th September '20 at 2.00pm by ZOOM.

Dear Friends,

Ref: Re-scheduled Annual General Meeting [of 19.3.20] to 17th September '20 by ZOOM at 2.00 pm.

As you are aware, the AGM on 19th March '20 was cancelled on account of Covid-19 pandemic. At an executive committee meeting of the Swanland U3A held on 17th August '20, the Committee took a unanimous decision to re-schedule the AGM remotely by Zoom on 17th September '20. This decision was made in accordance with the current Government Health Guidelines on account of Covid-19 Pandemic preventing us from holding indoor face to face meetings in large numbers.

Therefore, on behalf of the Swanland U3A Committee, I am giving you notice of the proposed AGM.

The purpose of this General Meeting is as follows -

- 1) Elect Officers and Non-office members of the executive committee
- 2) Receive annual accounts of the U3A for year to 31st December 2019
- 3) Seek approval for the appointment of Accounts Examiner
- 4) Receive Chairman's Report on behalf of the Trustees
- 5) Vote for the following -
 - a) Treasurer, Jim Munday. Proposed by Sue Norman. Seconded by Barry Kensett
 - b) Non- Officer member, John Munson. Proposed by Pauline Dennison. Seconded by Peter Dickinson
Co-opted Committee Member, Keith Taylor. Proposed by Annie Poulouse. Seconded by Margaret Dickinson

I am sure that you are aware of our obligation to hold a General Meeting annually to comply with the Charity Commission law. A minimum of 61 members should be present at the AGM for the meeting to be quorate and legal, therefore I am asking for your support in making this AGM a success. For members who are unfamiliar with Zoom, tutorials will be held to support you. You will receive further information on this in due course.

Our U3A relies on the enthusiastic and committed members in our Committee. There is a vacancy for a co-opted committee member and I would like to encourage our members to put your name forward to serve in the committee.

An application for nomination can be had from Hazel, our Business Secretary.

Paul Poulouse, Chair